

# HOW TO REVIEW AND APPROVE TMD IN ZEIDLER



1

IM review and approve

## Awaiting Client review 0/2

- Check approvals tab for any notes by Issuer or other IM
- Check dissemination list\*
- Check RAG and wording
- IF APPLICABLE  
Create note with any changes required to TMD and save and send to Zeidler
- IF NO CHANGES REQUIRED  
Approve and add note

2

EQT review and approve

## Awaiting Client review 1/2

- EQT review and either
- Identify changes and save and send to Zeidler

3

TMD disseminated

## Approved

- Dissemination history provides audit trail
- Standing data excel template provided to IM as at approved final state ready for use to inform future TMD changes

OR

- Approve and add note

# Dissemination list illustrative example in Zeidler



[Redacted]

13 recipients | -

Fund Name  
[Redacted]

Recipient	Transmission Type	Chargeable	Actions
AMP	EMAIL	false	
BT Financial	EMAIL	false	
Centric Wealth	EMAIL	false	
FE Fundinfo	EMAIL	false	
HUB24	EMAIL	false	

## Some platforms are distributing via an aggregator

Grow Wrap (ING Portfolio One)		
IOOF - Aust. Wealth Management		
ING Portfolio One		
Oasis	Platform	<a href="mailto:investment.relationships@ioof.com.au">investment.relationships@ioof.com.au</a>
OnePath		
Portfolio One		
Australian Executor Trustees		